



SUNSET HEIGHTS
CHRISTIAN SCHOOL

New Student Application and **tuition** Packet

SUNSET HEIGHTS
CHRISTIAN SCHOOL

510 e. 41st Street Hialeah, FL 33013

Tel: 305 696 1243

www.shchristianschool.com

2024

New Student Application Checklist

Name: _____ Grade: _____

All registrations require a custodial parent or legal guardian to accompany the student for enrollment. Please bring this form with you when you enroll. To ensure a smooth process for registration, ALL of the following documents are required for all students, including current Sunset Heights Christian School students. For further information, please contact our office at 305-696-1234.

_____ Registration Application

_____ Birth Certificate

_____ Copy of Immunization (Form 680) and/or Exemption Form*

_____ Copy of a Physical Exam (Form 3040)*

_____ Scholarships:

VPK

Step Up For Students (SUFS)

COMMENTS: _____

Tuition and Fees Schedule

10 month plan*(Aug – May)	Tuition	Annual Tuition:
VPK – Preschool K4 (Half Day – 8:30 am- 11:30 am)	No Charge	No Charge
VPK – Preschool K4 (Full Day – 8:30 am-2:30 pm)	\$280/Month	\$2,800
Kindergarten (Full Day 8:30 am – 2:30 pm)	\$500/Month	\$5,000

*credit card convenience fee applied at a rate of **1.5%**

Registration	Fees	Price Due Date
VPK Full Day/Kindergarten:	\$100.00	at time of registration
Registration Service Fee	\$50.00	Registration Payment Plan
Book Fees		
K4 – K5	\$150.00	on our before July 1st

(all fees must be paid by 01/10/25)

Lunch Fees

All lunches must be selected and pre-paid by the monthly deadline in the school office.

K4	\$5.50	Daily Rate
K5	\$6.00	Daily Rate

*Lunch rates are subject to change prior to the beginning of the school year.

Discounts Available

Sibling Discount:	
• Second Student's Annual Tuition Reduction	\$50.00
• Third Student's Annual Tuition Reduction	\$100.00
• Fourth Student's Annual Tuition Reduction	\$200.00

If registering after August 1st, all fees are due upon registration. Students will not be allowed to start school until all fees and 1st month's tuition are paid in full

Morning Care Fees:

Students enrolled in Full day K4 and Kindergarten who require morning care on a regular basis should enroll in the Morning Care Program. This program is available from 7:00 am – 8:00 am and payment is due the 1st of each month along with the tuition payment.

The total is \$50.00 Flat Fee per month (per student)

After School Care Fees

Students enrolled in Full day K4 and Kindergarten who require after school care on a regular basis should enroll in the After School Care program. This program is available from 3:00 pm – 6:00 pm and payment is due the 1st of each month along with the tuition payment.

The total is \$150.00 Flat Fee per month (per student)

After School Care is not available past 6:00 pm. Students picked up after 6:00 pm will be charged \$1.00 per minute starting at 6:01 PM. Any student not picked up within 30 minutes of dismissal will be charged the late fee.



General Information

A statement of your account will be mailed to your billing address around the 20th of each month. The full balance will be due by the 1st of the next month.

Late Fees/NSF Fees

If payment is received in the Finance Department after the 5th of the month, a \$25 late fee will be charged to your account. All NSF checks will be charged a \$35 fee. If a second check is returned, remaining payments must be made using a money order, cashier's check, or credit card. School records will not be released unless your account is current.

Financial Scholarships

Families with students on financial scholarships are responsible to pay the difference that is not covered by the scholarship amount. Financial scholarships may not be combined with any other school discount.

Age Requirements

For entrance into our school, we follow the guidelines set forth by the State of Florida which are:

- K4- Must be 4 on or before September 1st of that academic year
- Kindergarten- Must be 5 on or before September 1st of that academic year

Withdrawals

Should you withdraw your child(ren) from school, the current balance, if any, must be paid in cash or cashier's check. All tuition and fee payments are non-refundable.

Sunset Heights Christian School is a ministry of Iglesia Bautista Estrella de Belen Church. Our school provides a supportive, challenging, and caring environment for education. Our school is fully accredited by the Florida Coalition of Christian Private Schools Accreditation.

All families must sign a Statement of Financial Responsibility Form, Physician's Authorization Form, and Statement of Cooperation Form.

SHCS admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded to or made available to students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in administration or its policies, admission policies, scholarship, and loan programs.



Payment Selection Form

I am opting for the following payment plan for the Academic Year 2024-2025:

STUDENT NAME(S):

_____	GRADE _____
_____	GRADE _____
_____	GRADE _____
_____	GRADE _____

- _____ Preschool Full Day K4 (August - May)
- _____ Preschool Half Day K4 (August - May / VPK No Charge)
- _____ 10 Month Payment Plan, Kindergarten (August - May)
- _____ Registration Payment Plan (August- January 2025)

Parent Email for Billing Matters: _____

I would like to receive my monthly statement via email. YES NO

My signature below indicates that I have carefully reviewed the aforementioned, fully understand my financial obligations to Horeb Christian School and my willingness to cooperate fully. Furthermore, I understand that this will be the payment schedule I will be expected to adhere to for Academic Year 2024-2025.

Print Name: _____

Parent/Guardian Signature: _____ Date: _____

THIS FORM MUST BE SIGNED AND RETURNED WITH YOUR REGISTRATION